

1770-1 Consent Form

Governors, Senators, Mayors and other official may want to reach out to the NOK to offer condolences or other assistance. The Navy used this form to get consent or not to release the NOK contact info.

This Form is for an individual and one signature. DO NOT PUT MORE THAN ONE PERSON ON IT. Only minors can be added with their parent or guardian.

THIS IS THE ONLY FORM THAT NEEDS THEIR SIGNATURE (during notification)

NEED FULL MIDDLE NAME AND OFFICIAL TITLE (Such as Master Chief)

Also, their GO-BY name if they have one, Example: Their name is Ernest but they go by "Chip".

1770-2 Travel Request

To be used anytime the NOK will be traveling. The Navy may provide the plane tickets but they will be flying from the closest airport to their residence and the closest airport to the funeral or memorial. Also, if multiple people are traveling they may not be in adjacent seats or even on the same flight. Navy will use DTS to get their itineraries and that system does not guarantee groups seating/flying together.

THIS FORM CAN BE FILLED IN OVER THE PHONE WITH THE OFFICIAL TRAVELER IT DOES NOT REQUIRE THE NOK SIGNATURE.

1770-3 NOK and CACO Info Form

This is the form used to collect their DOB, SSN, Full Name and address. The Navy will use this info to formulate all their benefits records with DFAS, VA, and to create the DD Form 1300. The DD Form 1300 is needed to close bank accounts and to receive ALL Benefits, like Montgomery GI Bill, Death Gratuity, SGLI.

IN CASE YOU CANT COMPLETE IT DURING THE FIRST VISIT, THIS FORM CAN BE FILLED IN OVER THE PHONE WITH THE NOK IT DOES NOT REQUIRE THE NOK SIGNATURE.

These forms are super important. We cannot expect the family to be ready for us to fill out forms, but that is not how it works either. The 1770-2 and -3 need to be filled out by the CACO from notes. The form needs to be typed scanned and submitted to Region.

We need to be patient but also realize they need these forms completed in order to receive any assistance. Gently explain the process and make an appointment for them to fill out and sign the 1770-1 and take notes on their info for the 1770-3

DEATH GRATUITY - DD Form 375

This is to cover immediate expenses, such as Food, Medicine, Clothing and/or Funeral Travel for family members who are not dependents.

DG Form DD 375 - START on Block 5. The Place of the Death on Block 9 needs to match the Casualty Report, if unsure, leave it blank. Don't go past Block 15.

EFT, has to be accurate. The Routing Number has to be verified. Recommend the NOK calls the bank to inform them of the large sum of money about to be deposited so the account is not locked due to "suspicious activity"- It has happened!

CALL the REGION before leaving the house and ask any questions they may have that you could not answer. The Region Leadership on up all the way to the CNO Battle watch are looking for updates on the notification. We need Time of Notification for our Report to Leadership. DO NOT LEAVE ANY FORMS WITH THE NOK.

YOUR WORK IS CRUCIAL – THANK YOU!